

Children's and Youth Ministry Application

School Year 2014-2015

Note: This form is to be completed by all applicants (volunteer and employee) for any position involving supervision or custody of minors. This application is used by **HOPE PRESBYTERIAN CHURCH** to help promote a safe environment for the children and youth who participate in our programs or use our facilities.

Any applicant who has ever been convicted of child sexual abuse, physical abuse, or domestic violence should not volunteer service in any church sponsored activity or program for children or youth. Applicants with criminal records of other types will be evaluated at the discretion of church leaders.

Any applicant who is a survivor of childhood sexual or physical abuse needs the love and acceptance of the **HOPE PRESBYTERIAN CHURCH** family. Applicants who have such a history should discuss their desire to work with youth with the **ASSOCIATE PASTOR FOR FAITH FORMATION AND DEVELOPMENT**, or Senior Pastor prior to any participation as a youth worker.

All applicants must study and agree to obey the guidelines that are provided for their program and position within the church's children's and youth ministry.

- Y N** Have you ever been subjected to expulsion, reprimand, or other discipline by a church, denomination, or other organization? If so please describe the circumstances and provide the name and address of the church, denomination or religious organization involved.
- Y N** Have you ever been disciplined or dismissed from employment or a volunteer position by any employer, including charitable and religious organizations, following an allegation of sexual misconduct, sexual harassment, or other immoral or inappropriate behavior or conduct? If so please describe the circumstances and the name and address of the employer.
- Y N** Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment, or other immoral behavior or conduct, involving adults or children? If so please describe the circumstances and provide the name and address of the employer, educational institutions, church, or other organization where the lawsuit, investigation, or allegation arose or occurred.
- Y N** Have you ever been the subject of a complaint or disciplinary proceeding against a professional license or other license held by you, including but not limited to a license to provide child care or similar services?
- Y N** Have you ever been the subject of any disciplinary action, transfer, or dismissal, or been named as a defendant in a civil or criminal lawsuit, as a result of an accident or mishap involving children? If so please describe the circumstances and provide the name and address of the employer, church, or organization with which you and/or the children were associated at the time of the incident.
- Y N** Do you have any investigation, review, or disciplinary action pending by an employer, organization in which you volunteered, licensing authority, or professional association for sexual misconduct, violence, or misconduct involving children?
- Y N** Were you abused as a child? *You may refuse to answer this question, or you may discuss your answer in confidence with a pastor or church leader rather than answering on this form. Answering yes or failing to answer will not automatically disqualify an applicant for children or youth work.*

Church Activity

List other churches you have attended over the past five years.

<i>Church Name</i>	<i>Telephone</i>	<i>Contact</i>	<i>Years Attended</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of church of which you are (check one): _____

a member currently most recently I have never been a member of a church before.

If a member of this church, how long have you been attending Hope Presbyterian Church? _____

List previous work (church and non-church) involving children or youth.
Use a separate sheet of paper if needed.

<i>Church Name</i>	<i>Telephone</i>	<i>Contact</i>	<i>Type of Work</i>

List gifts, callings, training, education, or other factors that may have prepared to you for work with children and youth. Use a separate sheet of paper if needed.

Employment History

Identify all employers for whom you have worked within the last 5 years. Include part-time and temporary employers. Start with your most recent employer. Attach an additional sheet if necessary. *(please fill out to the best of your ability)*

<i>Employer Name & Supervisor's Name</i>	<i>Area Code & Phone Number</i>	<i>Title & Duties</i>	<i>Dates Employed</i>	<i>Reason for Leaving</i>

Please describe your activities during any gaps in employment in excess of three months. Do not include leave or time off due to illness or medical treatment.

References

<i>Name</i>	<i>Address & Telephone</i>	<i>Years Known/Relationship</i>

Applicant's Statement

I hereby authorize all employers, organizations, churches, and other entities and persons identified in this form to release any information contained in their files or records concerning me.

In consideration of the receipt and evaluation of this application by **HOPE PRESBYTERIAN CHURCH** I hereby release **HOPE PRESBYTERIAN CHURCH** and any individual, church, youth organization, charity,

employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any Information provided about me by any person or organization identified by me in this application. I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF, AND I SIGN THIS RELEASE AS MY OWN FREE ACT.

I understand and agree that it is critical to the mission and ministry of **HOPE PRESBYTERIAN CHURCH** that all employees and volunteers conform to the highest standards of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with **HOPE PRESBYTERIAN CHURCH** youth ministry policies and procedures, including those concerning child safety and protection, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal, or disciplinary action, all in the discretion of the church.

My responses above are truthful and accurate. I understand and agree that if they are not truthful and accurate, **HOPE PRESBYTERIAN CHURCH** may determine that I am no longer qualified to be associated with its programs as a church worker, employee, or volunteer in any capacity.

Applicant's Signature _____ Date _____

Print Name _____

Witness _____ Date _____

To be witnessed by a church staff member

